

**Surf Life Saving Lower North Coast Branch Inc.**  
**Minutes of General Committee Meeting**  
**Held 2<sup>nd</sup> November 2009, at Blackhead SLSC**

The meeting was opened at 7:30pm with President Phil Spicer in the Chair.

**Attendance:**

**Branch Officers**

President:	Phil Spicer	Dir of Surf Sports:	Terry Aldridge
Deputy President:	Jim Tyrpenou	Dir of Education:	Stuart Small
Dir of Finance:	Ian Lewis		

**Club Delegates**

CrH	Allan Davis, John Garlick	F	John Quinn, Denise Morgan
TOB	Laurie Joplin, Richard Everingham	CaH	Paul Scott, Gary Curtis
BH	Mike Bartlett, Sandra Donkin	PP	Kel McCredie, Julie Yates

**Visitors**

Dee Allen (CrH SLSC), Andrew Jones (SLSNSW).

**Apologies:** Julie Wilcox.

**Motion:** That the Apology be accepted.  
(R Everingham / L Joplin) **CARRIED.**

**Proxies:** Gary Curtis for Wayne Barry (CaH SLSC)

Discussion was briefly held on whether the Clubs need to formally appoint and advise the Branch of their nominated Club Delegates, or whether the Branch just accepts "casual" Delegates with no prior notice.

**Minutes of last Meeting:** held 7<sup>th</sup> September 2009

**Business arising from the Minutes:**

- Nil

**Motion:** That the Minutes from 7<sup>th</sup> September 2009 be adopted.  
(J Garlic / A Davis) **CARRIED.**

**Reports**

**President:**

The written report submitted by the President was circulated prior to the meeting.

Discussion was held on Patrol Uniforms and it was suggested that Clubs should swap extras amongst themselves to get the right sizes needed for their members.

Discussion was held on Officials shirts. Branch intends on again supplying shirts for new officials at the Branch Championships again this season. It was noted that wide brim hats are the priority, not the shirts so much. Clubs were asked to supply names and hat sizes to Phil, who will investigate this further.

Discussion on affiliation (must send minited decision with application)

**Motion:** That the report submitted by the President be accepted.  
(P Spicer / J Garlic) **CARRIED.**

**Administration:**

Noted that the Director of Administration has tabled a letter of resignation.

**Motion:** That the Branch accept the Directors resignation.  
(P Scott / M Bartlett) **CARRIED.**

The list of correspondence is available from the Branch President upon request.

**Motion:** That the Correspondence be dealt with as read.  
(R Everingham / J Tyrpenou) **CARRIED.**

The following nominations for Casual Vacancies have been received:

Member Protection Officers	Kerrie and Paul Scott
Assistant Director of Member Services	Nathan DeRooy
Publicity Officer	Kevin Quirk
Assistant Director of Lifesaving	Brian Wilcox

**Motion:** That the Branch accept and endorse these nominations.  
(J Garlic / A Davis) **CARRIED.**

Discussion was held on the SLSNSW Compliancy Program, and it was noted that State Centre has provided conflicting and at times incorrect information regarding the status of some compliancy items to Clubs. Phil to discuss problem with State Executive

**Motion:** That the Administration report as tabled be accepted.  
(J Garlic / P Scott) **CARRIED.**

#### **Director of Finance:**

The written report submitted by the Director was circulated at the meeting.

**Motion:** That the list of expenditure items as presented be approved for payment.  
(I Lewis / T Aldridge) **CARRIED.**

Noted that the Branch will investigate the purchase of an E-Tag or similar electronic toll way device.

Discussion was held on the need to establish a petty cash system to reimburse small claims.

**Motion:** That the Branch establish a petty cash system to the value of \$200.  
(I Lewis / J Tyrpenou) **CARRIED.**

A list of proposed expenditure items which were discussed at the recent Executive meeting was presented.

**Motion:** That the purchase of the items as listed in the recent Branch Executive meeting minutes be approved.  
(R Everingham / J Garlic) **CARRIED.**

- There are issues with the NPBS umbrellas with MNC Branch that need to be sorted
- Noted that capitation fees from Black Head SLSC are outstanding

**Motion:** That the Finance report given be accepted.  
(I Lewis / R Everingham) **CARRIED.**

An update on the status of the Westpac sponsorship was provided by the President. In short nothing has been committed yet, although more information should be available following the State Council meeting this weekend.

#### **Director of Lifesaving:**

The written report submitted by the Director was circulated prior to the meeting.

Discussion was held on a proposal to establish a second Branch Gear Shed near the Forster Coastal Patrol to house some of the Branch RWC's. 5 of the Clubs spoke out against this concept, so it is not to be pursued at this time.

**Motion:** That the Directors report as tabled be accepted.  
(P Scott / J Quinn) **CARRIED.**

#### **Director of Surf Sports:**

The written report submitted by the Director was circulated at the meeting.

Discussion was held on the list of Officials currently recognized by the Branch. It was also noted that some information has been sent out directly to Club people, bypassing the Clubs proper and as such a lot of important information has missed the mark.

The Pacific Palms Beach carnival was discussed, noting that there will be some road closures on the Lakes Way which will cause problems. It was suggested that as long as you were through Forster by 7:00 to 7:30am there shouldn't be a major hassle. A convoy system will be available Terry to give more information .

**Motion:** That the Directors report as tabled be accepted.  
(T Aldridge / L Joplin) **CARRIED.**

It was noted that Clubs and the Branch need to be better aware of Carnival dates when setting Club proficiency days.

A clarification was provided noting that Club surf sports days (Club Pointscore days or Club Championships) cannot be used to gain reaccreditation points for Officials. Events need to be inter-club and sanctioned by the Branch to count.

**Member Services:**

No Director, so no report.

Feedback was sought on the feasibility of a proposed 10 pin bowling event. Noted that the Branch is looking into other Branch-wide social activities / events.

Noted that planning for the Branch 13-14 Leadership Camp is progressing slowly, but more will be happening once the HSC exams finish and the key organizers time is freed up from their studies.

**Education:**

The written report submitted by the Director was circulated prior to the meeting.

The Director raised a concern he has with the suitability of his current lap top.

**Motion:** That the Branch purchase a replacement lap top up to the value of \$1200.  
(L Joplin / P Scott) **CARRIED.**

Noted that Branch potentially has up to 4 lap tops which may be given out to Clubs on request at a later date after replacement .

**Club Reports:**

**Crowdy Head:** written report circulated prior to the meeting

**Taree Old Bar:** verbal report given at the meeting

**Black Head:** written report submitted, but was not circulated .

**Forster:** written report circulated prior to the meeting

**Cape Hawke:** verbal report given at the meeting

**Pacific Palms:** written report submitted, but was not circulated

**Motion:** That the Club reports as tabled be accepted.  
(J Garlic / A Davis) **CARRIED.**

**General Business :**

- An update on the sponsorship of the Branch by the Newcastle Permanent Building Society was provided by the President.
- Branch is seeking a new Director of Administration, so please spread the word and either approach any potential candidates or speak to Phil or Jim about them.
- Forster noted that their Weekend of Surf Carnival is open to all local Clubs and despite apparent past suggestions by a now previous member of the Club, ALL competitors and Officials from other Clubs are most welcome to attend the event.
- Black Head noted the recent passing of Harry Bennett, a Life Member of their Club.
- Grievance from Crowdy Head still outstanding .In hands of State Centre

There being no further discussion, the Meeting was closed at 9:00pm.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 2<sup>nd</sup> November 2009 at Black Head SLSC.

Phil Spicer - Chairperson