

Surf Life Saving Lower North Coast Branch Inc.
Minutes of General Committee Meeting
Held 2nd August 2010, at Black Head SLSC

The meeting was opened at 7:30pm with President Phil Spicer in the Chair.

Attendance:

Branch Officers

President:	Phil Spicer	Dir of Surf Sports:	Terry Aldridge
Deputy President:	Jim Tyrpenou	Dir of Education:	Stuart Small
Dir of Lifesaving:	Julie Wilcox		

Club Delegates

CrH	Allan Davis.	F	John Quinn, David Keating.
TOB	Laurie Joplin, Richard Everingham.	CaH	Paul Scott.
BH	Mike Bartlett, Ian Waterhouse.	PP	Kel McCredie, Julie Yates

Visitors

Andrew Jones (SLSNSW).

Apologies: Bruce White, Brian Wilcox.

Motion: That the Apologies be accepted.
CARRIED.

Ian Waterhouse, the new Delegate from Black Head SLSC, was introduced and Mike Bartlett gave a brief history of Ian's many involvements in the Association. Phil welcomed Ian to the Branch Council.

Minutes of last Meeting: held 3rd May 2010

Business arising from the Minutes:

- Books are still with the Auditor, so there will again be no Financial Report tabled tonight.

Motion: That the Minutes from 3rd May 2010 be adopted.
CARRIED.

Reports

President:

The written report submitted by the President was circulated prior to the meeting.

Motion: That the report submitted by the President be accepted.
CARRIED.

Noted that the draft Branch Management Plan for 2010/11 has been circulated for review / comment at the Club conference, Thanks to the executive and AJ..

Also noted that a proposal for a Club of the Year award will be circulated soon for review / comment at the Member Services meeting.

Administration:

A verbal report was tabled by the Deputy President, noting some key items of correspondence received worthy of Club interest. Most of these items are available from the SLSNSW Club Mail.

The status of the SLSNSW Lifesaving Standards Policy was questioned, with the Director of Lifesaving noting that she has spoken with State about this and that Branch has a system in place which will be used to deal with Patrol defaults.

Noted that 1 Club's Affiliation with the Branch is outstanding, but the Club assured all that it would be taken care of once their Books are returned from their Auditor.

Motion: That the report as submitted be accepted.
CARRIED.

Finance:

No formal report was submitted.

The President gave a verbal overview of the Branch Financial position, noting that the Director of Finance has effectively stood down from the role. He thanked Julie Wilcox, Sandra Wilson and Jim Tyrpenou for helping to keep the Branch finances under control.

Lifesaving:

The written report submitted by the Director was circulated prior to the meeting.

Discussion was held on Lifesaving Service Agreements, noting that Crowdy Head have signed and returned theirs but all other Clubs are seeking variations from their proposed hours. Noted that as the Branch has an effective Call Out system in place, State are not opposed to the Clubs requests.

Motion: That the Branch endorse the Club's submissions regarding their Lifesaving Service Agreements.
CARRIED.

Noted that the Branch has allocated Duty Officer for the coming few months, those being;
August – Richard Ellery September – Julie Wilcox October – Ben Atkinson
November – Brian Wilcox December – Richard Ellery January – Julie Wilcox

Discussion was held on the proposed SurfCom radio system, with some concerns raised.

- the SLSNSW Lifesaving Standards Policy says that if a Club cannot contact SurfCom then they will be deemed to be in default of their Patrol obligations.
- Costs of accessing the system
- The suggested MOU has not been seen yet

Motion: That the Branch shall cover the costs of the SurfCom system in the first year for all Clubs / Services.
CARRIED.

Motion: That Julie Wilcox be endorsed to source a copy of the draft MOU, circulate it to Clubs, and deal with it in the best interest of the Clubs and Branch.
CARRIED.

Questions were raised over the relevance of some of the Lifesaving content in the Branch Conference Agenda, given that by then most of these issues will have already been sorted. Phil assured all that there was still great merit in conducting this session, as John Restuccia will be in attendance to talk about all things Lifesaving.

A recommendation regarding Support Operations patrols outside peak season was discussed, suggesting that Operators would be rostered on an "On Call" basis rather than expecting them to conduct an actual roving patrol if not deemed necessary.

Motion: That the Branch endorse the Support Operations Service Agreement proposal.
CARRIED.

Julie noted that her current Branch Lap Top has effectively died, and presented a Quote for a replacement computer.

Motion: That the Branch purchase a replacement Lifesaving computer, to the value of \$1099 inc GST as quoted.
CARRIED.

Runners Up Prizes (2 Waterproof Radio Bags) from the Branch Patrol Competition were handed out to CrH, TOB and PP. Radio Bags for BH and F are on back order and will be given to these Clubs once they arrive. Noted that Cape Hawke are still waiting for their winners Rescue Board – there have been some delays with the delivery of it.

Motion: That the report submitted by the Director be accepted.
CARRIED.

Surf Sports:

A verbal report was submitted by the Director at the meeting.

The Branch Board of Surf Sports will be holding a meeting tomorrow night.

Clubs were asked to send to Terry via email a list of Club Contacts, especially for the President, Secretary, Surf Sports Officer and Junior Surf Sports Officer etc.

Clubs were requested to submit to the Branch a list of their Officials and their shirt size.

A Level 1 Officials course will be conducted in the coming months, with information about this coming out soon.

Noted that the next Surf Sports event in the Branch will be the Forster Weekend of Sport on the October Long Weekend, all Officials and Competitors are encouraged to attend.

Motion: That the Directors report as tabled be accepted.
CARRIED.

Member Services:

A verbal report was submitted by the President at the meeting.

The Westpac golf Day had to be cancelled due to the wet weather – can Clubs give consideration as to whether this event be rescheduled or abandoned. Also, please advise on the interest of your members for the suggested Fishing Trip on Wallis Lake.

There will be a Board of Member Service meeting held on Monday 6th September at Black Head SLSC. Please send your Member Services Officer or representative.

Noted that there will be a Surfguard Training session held on Tuesday 7th September, similar to the one held last year with full details TBA.

Education:

A verbal report was submitted by the Director at the meeting.

The annual ATV Induction is no more – it is now an Award with resources available from the SLSA secure website

Trainer / Assessor / Facilitator Workshop will be held on Sunday 15th August.

Looking into purchasing shirt and shorts for active Assessors.

ARTC upgrades are commencing soon. One session will be held at each Club and will double up as an ARTC proficiency for those who already hold the new Award.

Club Training Officers are participating in a Branch Gap Analysis, the results of which will help formulate the Branch Training Calendar for this coming season.

SLSNSW Training Officers Conference was successfully held on the weekend, with good feedback received.

Motion: That the Directors report as tabled be accepted.
CARRIED.

Club Reports:

Crowdy Head: written report circulated prior to the meeting

Taree Old Bar: verbal report tabled. AGM to be held 29th August

Black Head: written report circulated prior to the meeting

Forster: verbal report tabled. Weekend of Sport Carnival on Long Weekend in October, Officials needed . All Welcome

Cape Hawke: written report circulated at the meeting

Pacific Palms: verbal report tabled. AGM to be held 29th August

Motion: That the Club reports as tabled be accepted.

CARRIED.

SLSNSW Support Officer:

Nothing to add in addition to the activities already underway with the Branch and individual Clubs.

General Business :

- Noted that Godwins Green Energy have extended their support to local surf life saving and are offering discounts to surf club members.
- Cape Hawke will be hosting a Board Coaching clinic targeting members of the Branch Team on 5th September.
- Kevin Quirk was congratulated for his work with the Great Lakes Advocate, noting that they picked up the Outstanding Media Contribution Award at the SLSNSW Awards Night.

There being no further discussion, the Meeting was closed at 8:35pm.

The next meeting will be the Annual General Meeting, the details of which will be advised soon.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 2nd August 2010 at Black Head SLSC.

Phil Spicer - Chairperson