



Lower North Coast Branch
Minutes of General Committee Meeting
Held 1st February 2010, at Black Head SLSC

The meeting was opened at 7:30pm with President Phil Spicer in the Chair.

Attendance:

Branch Officers

President:	Phil Spicer	Dir of Surf Sports:	Terry Aldridge
Deputy President:	Jim Tyrpenou	Dir of Education:	Stuart Small
Asst. Dir of Lifesaving:	Brian Wilcox		

Club Delegates

CrH	Allan Davis, John Garlick	F	John Quinn
TOB	Laurie Joplin, Richard Everingham	CaH	Paul Scott, Kim Hamilton
BH	Bruce White, Mike Bartlett	PP	Kel McCredie, Julie Yates

Visitors

Dee Garlic (CrH SLSC), Peter Emery (TOB SLSC), John Edstein (BH SLSC), Andrew Jones (SLSNSW).

Apologies: Julie Wilcox, Greg Gibson.

Motion: That the Apologies be accepted.
CARRIED.

Proxies: As discussed at the November 2009 Branch Meeting, the Branch Council is happy to accept casual Delegates from Clubs, so as no formal notification is required the recording of Proxies is no longer required.

Minutes of last Meeting: held 7th December 2009

Business arising from the Minutes:

- nil.

Motion: That the Minutes from 7th December 2009 be adopted.
CARRIED.

Notices of Motion:

The following Motions were received in accordance with the Constitution, and were duly presented.

1. As there is no policy in place prior to this meeting, all licensed officials from the LNC Branch be able to officiate at the 2009/10 LNC Branch Championships Carnival.

The Motion was discussed noting that the Board of Surf Sports recently made a Recommendation regarding this that was subsequently adopted by the Branch Council, making the Motion invalid.

2. No policy is to be introduced by the LNC Branch that contravenes current State and National regulations.

The Motion was discussed with the feeling being that it was too vague. Special concern as it referred to all departments for which we have some dispensation and exemptions. The Motion was subsequently withdrawn, and will be reworked and possibly presented at a later date.

Discussion moved onto the compulsory Branch Officials In-Service Update, noting that while some improvements could be made, it benefits all members by having them.

Reports

President:

The written report submitted by the President was circulated prior to the meeting.

Discussion was held on the potential of a paid Branch Administration Officer. It was felt that too few details were known about the position, and the Branch President was requested to prepare a detailed Discussion Paper which further outlined the options.

Motion: That the report submitted by the President be accepted.
CARRIED.

Administration:

Noted that there is currently no Director of Administration.

The list of correspondence was circulated prior to the meeting.

Director of Finance:

A brief verbal report was submitted by the President.

Discussion was held on miscellaneous financial matters affecting the Branch.

The Discussion moved onto the costs associated with the Junior Development Camp, and noted that only \$1,900 of the \$10,000 spent on the Camp came out of Branch general funds. While we receive value for the money for training future leaders ; it is still a costly program that should be looked into to see if it could be run more cheaply.

Noted that there will be a meeting of the Board of Finance on Wednesday 17th February at Cape Hawke SLSC.

Director of Lifesaving:

The written report submitted by the Director was circulated prior to the meeting.

A verbal report from the Asst Director of Lifesaving was provided on the status of the UHF radio network, testing work that is currently underway, the known problems and what work is being done to fix the issues.

A verbal report from Peter Emery was provided on the SLSNSW IRB and Night Operations Review that he attended over the past weekend.

- Night operations under the jurisdiction of Support Operations and regulated by State.
- Only highly experienced drivers required due to risk.
- Only IRBs 380 and over to be used due to stability issue
- Specifications to be determined
- State Facilitators to train Branch members

A written summary will be circulated in the near future.

Discussion was held on the need to replace 2 damaged radios for the Support Operations Group.

Motion: That the Directors report as tabled, and the verbal reports as given be accepted
CARRIED.

Director of Surf Sports:

The written report submitted by the Director was circulated at the meeting.

A few key points affecting this weekend's Branch Championships were raised, namely the unavailability of the Club Auditorium on Saturday. A big thanks to the members who helped Terry with the Branch Team .

A new Draft system may be introduced

Level one course muted during winter.

The future of the L1Officials course was raised, noting another course will be scheduled for early in the 2010/11 season, but this will be discussed at the next Board of Surf Sports meeting and ultimately will rely on numbers to go ahead.

Motion: That the Directors report as tabled be accepted.
CARRIED.

Member Services:

Noted that there is currently no Director of Member Services.

Noted that the minutes from the Board of Member Service meeting held 17 January had been circulated prior to the meeting.

Discussion was held on the proposal for a Member Services / Surf Sport Utility vehicle. Further investigation is required, and the Recommendation was withdrawn. Ideas are required for the transport of all gear .(Support / Lifesaving / Education / Competition and Member Services)

Noted that a draft Branch Member Service Plan has been circulated, and Branch is seeking feedback on it.

Motion: That the report as tabled be accepted.
CARRIED.

Education:

The written report submitted by the Director was circulated prior to the meeting.

The Minutes from the Board of Education meeting held 6th January 2010 were also circulated prior to the meeting.

The following Recommendations were made at the January Board of Education meeting:

1. All clubs to buy their endorsed assessors a copy of the most recent relevant manual that is to be taken to each relevant assessment by the assessor – to be in place by 1st March 2010.

CARRIED.

2. Eligibility for proficiencies to be checked and verified by Club Training Officer prior to commencement of proficiency utilising a proficiency registration system on the day of the proficiency.

CARRIED.

3. Only financial members be allowed to participate in proficiencies – proof of financial status will be required at proficiency registration.

CARRIED.

Motion: That the Directors report as tabled be accepted.
CARRIED.

SLSA Safety First:

Clubs were asked how they were progressing with the implementation of the new SLSA Safety First Program, in particular if they had completed their annual Safety Inspections.

It was noted that a brief presentation could be made if the Clubs felt it necessary, however all Clubs indicated that they had the Program well in hand and an Induction was not necessary.

The SLSNSW Support Officer asked if the Clubs could please send him a copy of their completed Health and Safety Inspection Forms, and provide any feedback their Club Safety Officers had on the suitability of the new resources.

Club Reports:

Crowdy Head: written report circulated prior to the meeting

Taree Old Bar: verbal report provided Rash shirts have arrived.

Black Head: written report circulated prior to the meeting

Forster: written report circulated prior to the meeting

Cape Hawke: written report circulated at the meeting

Pacific Palms: verbal report submitted

Motion: That the Club reports as tabled be accepted.
CARRIED.

General Business :

- Noted that Pat Powell was recognized as the Great Lakes Sports Person of the Year at their annual Australia Day awards.
- Noted that the Branch Board Riding Championships will go ahead as planned on Saturday 13th February.

There being no further discussion, the Meeting was closed at 9:15pm.

The next meeting will be held on Monday 1st March 2010, starting at 7:30pm at Black Head SLSC.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 1st February 2010 at Black Head SLSC.

Phil Spicer - Chairperson