

**Surf Life Saving Lower North Coast Branch Inc.**  
**Minutes of General Committee Meeting**  
**Held 4<sup>th</sup> April 2011, at Black Head SLSC**

The meeting was opened at 7:35pm with President Phil Spicer in the Chair.

**Attendance:**

**Branch Officers**

President:	Phil Spicer	Dir of Education:	Stuart Small
Dir of Admin:	Jim Tyrpenou	Dir of Lifesaving:	Julie Wilcox
Dir of Surf Sports:	Terry Aldridge	Dir of Finance:	Brett Willing

**Club Delegates**

CrH	Allan Davis.	F	John Quinn.
TOB	Natalie Squires.	CaH	Paul Scott.
BH	Mike Bartlett.	PP	Kel McCredie.

**Visitors**

Andrew Jones (SLSNSW).

**Apologies:** Ian Waterhouse, Steve Burgess, Dave Keating, Bruce White, Laurie Joplin, Denise Morgan, Dave Kernick.

**Motion:** That the Apologies be accepted. **CARRIED**

**Proxies:** Natalie Squires for Laurie Joplin.

**Minutes of last Meeting:** held 7<sup>th</sup> February 2011.

**Business arising from the Minutes:**

- Nil.

**Motion:** That the Minutes from 7<sup>th</sup> February 2011 be adopted. **CARRIED**

**Reports**

**President**

The written report submitted by the President was circulated prior to the meeting.

- Presidents Dinner to be held at the Reef Restaurant, Forster on Tuesday 17 May 2011, at 7:00 pm. Club Presidents (or their delegate) and Branch Executive to attend.

**Motion:** That the report submitted by the President be accepted. **CARRIED**

**Member Services**

The written report submitted by the President was circulated prior to the meeting.

- *Recruitment:* Kevin Quirk organizing six (6) page newspaper feature for the commencement of next season. Input required from Clubs, with photos to be provided to Phil Spicer by the May meeting.
- *Recruitment:* planning for NBN Television recruitment campaign required for the commencement of next season.
- Safety Inspections completed by all Clubs.

**Motion:** That the report submitted by the President be accepted. **CARRIED.**

## Administration

The list of Correspondence was circulated at the meeting.

Discussion was held on the request from Black Head SLSC for a repeater at Redhead. The Director of Lifesaving advised that SLS NSW is currently investigating the upgrade of radio facilities at Black Head.

Discussion was also held on the Quartered Cap Review. The meeting was in favour of retaining the patrol cap, however, all Clubs are to consider the review at their respective Club meetings and report their Clubs' decision to the Board of Lifesaving meeting to be held on 28 April 2011.

**Motion:** That the Directors report as tabled be accepted. **CARRIED**

## Finance

The Reconciliation Reports for LNC Branch accounts for the month ended 28 February 2011 were circulated prior to the meeting.

The proposed budget for 2011/2012 was circulated prior to the meeting.

- Crowdy Head SLSC expressed concern with regard to the proposed expenditure exceeding income for 2011/12 by almost \$11,000.
- *Outstanding invoices:* there remain some outstanding invoices in MYOB that are generally 2 to 4 years old. An email is to be forwarded to Clubs seeking further information with regard to the date these invoices were paid, and if paid by cheque, the date that the cheque was presented for payment.
- *Club of the Year:* Retravisation, Forster has agreed to sponsor a laptop computer for the Administration Club of the Year. Phil Spicer is seeking further sponsors.
- *Club of the Year:* purchases required include Saxbys rescue board; race board; IRB motor. Estimated cost of purchases for Club of the Year of approximately \$5,600 accepted.
- *Club of the Year:* discussion on criteria for Club of the Year and access to criteria for Club members.
- *Support Operations:* night operations manikin to be purchased during the off season if unable to obtain through a grant.

**Motion:** That the Finance budget for 2011/2012 be accepted. **CARRIED**

**Motion:** That the Finance report as submitted be accepted. **CARRIED**

## Lifesaving

The written report submitted by the Director was circulated prior to the meeting.

- IRB night operations training to be held during the off season;
- *Beach signage:* discussion on changes proposed by SLS NSW with respect to water safety signs and beach safety flags. New signs and flags to be made available to Clubs in the next DSR Lifesaving Grant on a direct assistance basis.
- Clubs to consider Rescue of the Month nominations.
- DA for pontoon at Forster bar.

## Notice of Motion for next meeting

That the LNC Branch accepts the recommendation from SLS NSW to adopt the new water safety signs and beach safety flags.

**Motion:** That the Directors report as tabled be accepted. **CARRIED**

## Education

The written report submitted by the Director was circulated prior to the meeting.

- Board of Education meeting: to be held at Cape Hawke SLSC on 18 May 2011 at 7:00 pm;
- Non-archived members – Clubs need to update SurfGuard by archiving all members who did not join a Club for the 2010/2011 season;
- Sydney Northern Beaches Branch has offered to arrange for their members to carry out weekend patrols on LNC Branch beaches next season;
- Joint IRB training camps with Sydney Northern Beaches Branch possible next season;
- Annual Assessors workshop may be held with Hunter Branch next season, with an alternative for those unable to attend being Mid North Coast Branch.

**Motion:** That the Directors report as tabled be accepted.

**CARRIED**

## Surf Sports

The written report submitted by the Director was circulated at the meeting.

- Discussion on Great Lakes Manning Schools Challenge, which is to be held at Crowdy Head on 21 October 2011;
- Level One Surf Coach course to be held in LNC Branch during September 2011.

**Motion:** That the Directors report as tabled be accepted.

**CARRIED**

## Club Reports

**Crowdy Head:** written report circulated prior to the meeting. School Challenge to be organized Allan Davis thanked Andrew Jones for assistance with visiting Japanese students.

**Taree-Old Bar:** written report circulated prior to the meeting. Concern re: Branch PA system re-iterated - Brian Wilcox to provide a report to the next meeting.

**Black Head:** verbal report submitted – thanks to Nikon for binoculars.

**Forster:** written report circulated prior to the meeting – Club to Club swim 10 April 2011.

**Cape Hawke:** written report circulated at the meeting.

**Pacific Palms:** written report circulated prior to the meeting.

**Motion:** That the Club reports as tabled be accepted.

**CARRIED**

## SLSNSW Support Officer

The written report submitted by the Support Officer was circulated prior to the meeting.

- Quality Clubs - Four (4) Clubs, being Crowdy Head, Taree-Old Bar, Black Head and Pacific Palms, have achieved Bronze level status. It is expected that Forster and Cape Hawke will be interviewed in the near future and that these Clubs will also achieve Bronze level status.
- Club Presentation Nights – Clubs to advise dates to Andrew Jones for award certificates to be prepared
- LPMA consultative report – draft report released – to be forwarded to Clubs in the near future.

## General Business

- Presentation of binoculars to Taree-Old Bar SLSC for rescue of the month;
- Anaconda: discussions taking place with organisers. LNC Branch recommends compliance with SLS NSW standard procedures;
- Awards of Excellence – to be held at Club Forster on 4 June 2011. Cost: \$25.50 per person.

**Motion:** That members be charged \$15 per head for the 2011 SLS LNC Branch Awards of Excellence. **CARRIED**

- Surf Sports – discussion on officials attending carnivals outside of LNC Branch.

## Next Meeting

The next meeting will be held on Monday 2<sup>nd</sup> May 2011, at Black Head SLSC, commencing at 7:30pm.

## Close

There being no further discussion, the Meeting was closed at 9:25pm.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 4<sup>th</sup> April 2011 at Black Head SLSC.

Phil Spicer – Chairperson.