

**Surf Life Saving Lower North Coast Branch Inc.**  
**Minutes of General Committee Meeting**  
**Held 7<sup>th</sup> February 2011, at Black Head SLSC**

The meeting was opened at 7:35pm with President Phil Spicer in the Chair.

**Attendance:**

**Branch Officers**

President:	Phil Spicer	Dir of Surf Sports:	Terry Aldridge
Dir of Admin:	Jim Tyrpenou	Dir of Education:	Stuart Small

**Club Delegates**

CrH	Allan Davis, Steve Burgess.	F	Dave Keating, Dave Kernick.
TOB	Richard Everingham.	CaH	Paul Scott, Richard Ellery.
BH	Mike Bartlett.	PP	Kel McCredie, Julie Muscat.

**Visitors**

Andrew Jones (SLSNSW).

**Apologies:** Ian Waterhouse.

**Motion:** That the Apology be accepted.  
**CARRIED.**

**Proxies:** Nil.

**Minutes of last Meeting:** held 6<sup>th</sup> December 2010

**Business arising from the Minutes:**

- Discussion was held on the Branch's need for Clubs to list Assessors for Junior Evaluations in Surfguard, noting that this requirement has not filtered through to the right people in Clubs. Also noted that many assessments have sat unprocessed in Surfguard for some time without any notice being given to the Clubs that there was a problem with them.

**Motion:** That the Minutes from 6<sup>th</sup> December 2010 be adopted.  
**CARRIED.**

**Reports**

**President:**

The written report submitted by the President was circulated prior to the meeting.

Discussion was held on the point regarding Club administration being onerous, with Crowdy Head advising that they do not find this the case. This matter, along with a potential Paid Administration position will be discussed again at a future Presidents Forum.

**Motion:** That the report submitted by the President be accepted.  
**CARRIED.**

**Member Services:**

The written report submitted by the President was circulated prior to the meeting.

Discussion was held on the Recommendation to hold a Youth Camp in April.

**Motion:** That the Youth Camp be conducted.  
**CARRIED.**

It was noted that many of the Junior Lifesaver applicants suggested that they would like to see a Twilight Cadet Carnival, maybe this could be included in the Camp program.

Discussion was held on the Recommendation to hold a Leadership Management Program for Over 40's. It was felt that targeting an Administration theme rather than an age group would be better supported by members. Suggested that Branch check what SLSA and SLSNSW have planned to tap into their events.

**Motion:** That the Leadership / Management Program be conducted  
**CARRIED.**

Discussion was held on the Recommendation to uphold the previous decision on DHL funding. Noted that this is a standing Motion and remains in place until amended or removed.

Discussion was held on the Recommendation to create Sub Committees to run the Youth and Leadership Programs.

**Motion:** That the suggested Sub Committees be so formed.  
**CARRIED.**

**Motion:** That the report submitted by the President be accepted.  
**CARRIED.**

**Lifesaving:**

The written report submitted by the Director was circulated prior to the meeting.

Discussion was held on SurfCom, noting that Clubs are mostly happy with the system although there are still some minor issues which SLSNSW is aware of. Overall it is a considerable improvement on where the Branch was a few years ago.

Discussion was held on Branch Support Operations activities, the need to update our RWC fleet, option to have a Jet Ski at each Club (Clubs to decide and go to Support operations panel), the potential future involvement of State, what might happen after the State Election in March and the proposed pontoon in the Forster Harbour.

**Motion:** That the Branch progress a DA for the RWC Pontoon.  
**CARRIED.**

**Motion:** That the Directors report as tabled be accepted.  
**CARRIED.**

**Education:**

- December Education Meeting Minutes have been sent out.
- ARTC course will be held soon at Pacific Palms 8<sup>th</sup> & 15<sup>th</sup> March
- Mentor Workshops will be held by invite on 2<sup>nd</sup> March at Cape Hawke and 3<sup>rd</sup> March at SLSNSW Taree Office
- Senior First Aid course will be held 20<sup>th</sup> February at Pacific Palms. Course is full.
- A notice regarding Branch Assessment Paperwork has been circulated
- Nipper Awards need to have the Assessor name listed in SurfGuard
- Branch Audit resulted in 100% compliance
- IRBC course will be held soon at Forster. Contact Jim Wills for details.

**Motion:** That the Directors report as tabled be accepted.  
**CARRIED.**

**Surf Sports:**

- Branch Championships went well on the weekend. Thanks to the Forster Club for a job very well done. Looking now for feedback from the members regarding the event
- Numbers were down slightly on last year. About 40% of Officials were Rookies – first or second timers – and they all did very well
- Mentor program for officials discussed.
- Board riding events will be held this coming weekend
- It was noted that the PA System was again insufficient, Discussion was held on the many issues and future options.
- Boats to be encouraged. Consider composite teams.
- Surf Sports (Boat Rowing )to be encouraged as an elective in School sport program
- New Gear steward Chris Barrett
- Interim Branch Point scores results (Board riding results pending) are;

		TAREE/OLD BAR	343
		CAPE HAWKE	221
		CROWDY HEAR	183
		PACIFIC PALMS	9
<u>Junior Point Score</u>			
FORSTER	404		
BLACK HEAD	345		

<u>Junior Handicap</u>		TAREE/OLD BAR	546
FORSTER	701	PACIFIC PALMS	514
CROWDY HEAD	604	CAPE HAWKE	424
		BLACK HEAD	345
<u>Senior Point Score</u>		<u>Senior Handicap</u>	
BLACK HEAD	502	FORSTER	673
FORSTER	376	CROWDY HEAD	510
CAPE HAWKE	219	BLACK HEAD	502
TAREE/OLD BAR	177	TAREE/OLD BAR	397
CROWDY HEAD	115	PACIFIC PALMS	389
PACIFIC PALMS	99	CAPE HAWKE	226

**Motion:** That the Directors report as tabled be accepted.  
**CARRIED.**

**Administration:**

The list of Correspondence was circulated.

Discussion was held on Branch Capitation Fees, and it was felt by the Branch Executive that they cannot be removed at this stage.

The letter to the Branch from Taree-Old Bar regarding this matter was then read. Further discussion ensued.

**Motion:** That the Branch Capitation fees remain in place.  
**CARRIED.**

Branch shall write to Taree-Old Bar in response to their letter.

**Motion:** That the nominations from Jim Tyrpenou (Director of Administration) and Chris Barrett (Gear Steward) be accepted.  
**CARRIED.**

It was noted that a variety of Grants are currently available.

The draft RWC Agreement between the Branch and the Australian Lifeguard Service was discussed. The Branch Executive have some minor issues with it which need to be resolved before it is signed.

Branch has been invited to participate in an Emergency Service sprint race. Phil will coordinate our involvement here.

**Motion:** That the Directors report as tabled be accepted.  
**CARRIED.**

**Finance:**

The Reconciliation Reports for LNC Branch accounts were circulated prior to the meeting.

**Motion:** That the reports as submitted be accepted.  
**CARRIED.**

It was noted that a Finance Committee meeting is likely to be held on 23<sup>rd</sup> February 2011, 7:30pm at Cape Hawke SLSC. Additional details will be advised soon. Budgets from all Directors are required prior to this meeting.

**Motion:** That the Finance report as submitted be accepted.  
**CARRIED.**

**Club Reports:**

**Crowdy Head:** written report circulated prior to the meeting.

**Taree-Old Bar:** verbal report submitted

**Black Head:** verbal report submitted

**Forster:** written report circulated prior to the meeting

**Cape Hawke:** verbal report submitted

**Pacific Palms:** written report circulated prior to the meeting

**Motion:** That the Club reports as tabled be accepted.  
**CARRIED.**

**SLSNSW Support Officer:**

The written report submitted by the Support Officer was circulated prior to the meeting.

- Promote rescue of the month
- Care pack
- Binoculars from Nikon
- Clubs to be familiar with Club Guide

**General Business:**

- The Emergency Outpost Alarm at Cape Hawke has a fault. The Club was advised to speak with the Lifesaving Team at SLSNSW about fixing this.
- Nominations from the SLSNSW Youth Opportunity Makers Program (15-17 years) are now open and close with Branch on 14<sup>th</sup> March.
- A series of possible upcoming Member Services activities were mentioned, full details to come out soon.
- Kingscliff venue to be determined.

**Next Meeting:**

The next meeting will be held on Monday 7<sup>th</sup> March 2011, starting at 7:30pm at Black Head SLSC.

**Close:**

There being no further discussion, the Meeting was closed at 9:00pm.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 7<sup>h</sup> February 2011 at Black Head SLSC.

Phil Spicer – Chairperson.