

**Surf Life Saving Lower North Coast Branch Inc.**  
**Minutes of General Committee Meeting**  
**Held 4<sup>th</sup> July 2011, at Black Head SLSC**

The meeting was opened at 7:40pm with Director of Administration Jim Tyrpenou in the Chair.

**Attendance:**

Branch Officers

President:		Dir of Education:	Stuart Small
Dir of Admin:	Jim Tyrpenou	Dir of Lifesaving:	Julie Wilcox
Dir of Surf Sports:	Terry Aldridge	Dir of Finance:	

Club Delegates

CrH	Allan Davis and Steve Burgess.	F	John Quinn.
TOB		CaH	Paul Scott.
BH		PP	Kel McCredie.

Visitors

Nil.

**Apologies:** Phil Spicer, Brett Willing, Bruce White, Mike Bartlett, Dave Keating, Richard Everingham, Ian Waterhouse.

**Motion:** That the Apologies be accepted. **CARRIED**

**Minutes of last Meeting:** held 2<sup>nd</sup> May 2011.

**Business arising from the Minutes:**

- SurfGuard training for 2011 – 2012: to be discussed in the SLS NSW Support Officers report;
- Motion from Black Head SLSC: That \$30,000.00 be kept aside for Clubs to use against \$4\$ grants up to a figure of \$5,000.00 per Club. **LAPSED**

**Motion:** That the Minutes from 2<sup>nd</sup> May 2011 be adopted. **CARRIED**

**Reports**

**President**

The written report submitted by the President was circulated prior to the meeting.

- **Club of the Year:** discussion on the Club of the Year programme for 2010/11. Any suggested improvements to be forwarded to the Director of Administration;
- **Club of the Year:** concern raised regarding funding of the prizes, with only the laptop for Administration Club of the Year being directly sponsored. Other prizes, being the IRB motor, rescue board, race board and data projector, at a total cost of approximately \$6,000, were funded through the Newcastle Permanent Building Society sponsorship.
- **Masons** have agreed to conduct a raffle to raise \$16,000 for the purchase of a new Jet Ski for the Forster Harbour. The raffle will be drawn on 16 December 2011 at Forster SLSC. Club support will be necessary to ensure the success of the sale of raffle tickets.

**Motion:** That the report submitted by the President be accepted. **CARRIED**

**Member Services**

The written report submitted by the President was circulated prior to the meeting.

- **Club Conference:** proposed to be held on the weekend of 27 – 28 August 2011. The meeting preferred a one-day conference on 27 August 2011. Proposed topics to be forwarded to the President.

**Motion:** That the report submitted by the President be accepted. **CARRIED.**

## Administration

Recent correspondence was discussed at the meeting.

**Motion:** That the Directors verbal report be accepted. **CARRIED**

## Finance

The Reconciliation Reports for LNC Branch accounts for the month ended 31 May 2011 and 30 June 2011 were circulated prior to the meeting.

The amount of \$30,000 has been transferred to a separate sinking fund account.

**Motion:** That the Finance report as submitted be accepted. **CARRIED**

## Lifesaving

The written report submitted by the Director was circulated prior to the meeting.

- Scrutineering: Richard Everingham is not available to undertake scrutineering of equipment for the 2011/12 season;
- Patrol Captains meeting to be held on 4 September 2011, at Black Head SLSC (*subject to availability*). Each Patrol Captain to present a session in preparation for the new season;
- Support Operations proficiency day to be held on 11 September 2011;
- Jet Ski's: two (2) operational Jet Ski's only, following recent damage sustained to Support 3 and Support 5;
- Jet Ski's: estimated cost to fit Support 2 with a new motor is \$2,500.

**Motion:** That the Directors report as tabled be accepted. **CARRIED**

## Education

The written report submitted by the Director was circulated prior to the meeting.

- Trainer, Assessor and Facilitator Workshop to be held at Hawks Nest – Tea Gardens SLSC on 13 August 2011, expected commencement time of 9:30 am;

**Motion:** That the Directors report as tabled be accepted. **CARRIED**

## Surf Sports

- Level One Surf Coach Course held at Crowdy Head on 2 – 3 July 2011 with 16 participants;
- PA system: update to be sought from Brian Wilcox regarding progress with purchase.

**Motion:** That the Directors report as tabled be accepted. **CARRIED**

## Club Reports

**Crowdy Head:** written report circulated prior to the meeting. Patrol assistance may be required for 2011/12 due to anticipated decline in patrol numbers.

**Taree-Old Bar:** no report submitted.

**Black Head:** no report submitted.

**Forster:** written report circulated prior to the meeting.

**Cape Hawke:** written report circulated at the meeting.

**Pacific Palms:** written report circulated prior to the meeting.

**Motion:** That the Club reports as tabled be accepted. **CARRIED**

## **SLSNSW Support Officer**

The written report submitted by the SLS NSW Support Officer was circulated prior to the meeting.

- SurfGuard training organized for 6 September 2011. Paul Scott advised that Cape Hawke SLSC is available for the training. The preference of the Clubs is to have hands on training. Jim Tyrpenou to discuss with Andrew Jones.

## **General Business**

- **SLS NSW Support Officer:** The members discussed the role of the SLS NSW Support Officer following recent advice that the Support Officer is no longer available to assist Branch. Concern was raised with the lack of consultation from SLS NSW in this regard.

**Motion:** That LNC Branch write to SLS NSW to express our concern with the changes to the Support Officers role, and also to express our support for the continued assistance of the Support Officer with Branch activities. **CARRIED**

## **Next Meeting**

The next meeting is the Annual General Meeting, which will be held on Monday 1<sup>st</sup> August 2011, at Black Head SLSC, commencing at 7:00 pm.

## **Close**

There being no further discussion, the Meeting was closed at 9:45pm.

These minutes were adopted as a true and correct record of the General Committee Meeting of Surf Life Saving Lower North Coast Branch Inc. held 4<sup>th</sup> July 2011 at Black Head SLSC.

Jim Tyrpenou – Chairperson.