



**SURF LIFE SAVING  
LOWER NORTH COAST BRANCH Inc.  
BOARD MEETING  
AGENDA**

**LOCATION: Cape Hawke SLSC**

**DATE: Tuesday 29 March 2022 starting at 6.00pm**

**1. Chairperson opened the meeting at 6.11pm**

**2. Attendance**

- As per attendance sheet.

**3. Apologies**

Terry Aldridge

**Resolution 36-2021/22**

Moved: Lorraine Morgan  
That Apologies as tabled be accepted.

Seconded: Suzanne Gerrish  
**Carried**

Nathan De Rooy joined the meeting at 6.28 pm

**4. Minutes of the Previous Meeting.**

**Resolution 37-2021/22**

Moved: Suzanne Gerrish  
That the Minutes from the Board Meeting held 8 February 2022 be accepted as a true and accurate record of the meeting.

Seconded: Nathan De Rooy  
**Carried**

**5. Matters Arising from the Minutes**

**Nil**

**6. Reports**

❖ President

**Surf Club Leases**

Tony and myself have been working with the Crown Lands Commissioners Office, and Mid Coast Council in an effort to resolve the issues with the legislation and the levels of responsibility in Crown Lands leases.

Tony and I attended a meeting with the general manager and 2 directors of Mid Coast Council on Monday 14<sup>th</sup> March 2022, to outline the facts past and present on responsibility of council for maintenance, and how they have not met their maintenance obligations for the last 10-15 years.

The clubs have been doing their own maintenance with their own funds and grant money to keep their clubs going and even when council were approached to help with maintenance, they had refused due to a lack of funds.

We expressed the opinion that clubs were happy to maintain their buildings as long as they were allowed to lease out space to a third party for Kiosk, Café etc. so they had money coming in to do general maintenance without MCC or Crown Lands putting out their hands for a percentage of lease fees.

This would involve clubs having a Building Maintenance plan and a dedicated Building Maintenance Budget and Account, for transparency and reporting back to LNC Branch, MCC and Crown Lands.

This would save the clubs and MCC going through the same old cycle of doing no maintenance for decades and then asking the state government for millions of dollars for a rebuild.

MCC would still be responsible for any structural maintenance but could work with the clubs to seek grant funding for any larger works.

Ultimately under the Crown Lands Act, MCC are responsible for the buildings on Crown Lands.

So where to from here?

A meeting is being arranged by MCC for Tony and I, MCC general manager and Directors, and the Hunter Regional Manager of Crown Lands to meet and try to get a resolution and ultimately a lease for our clubs that will serve them for the next 20 years.

We are having the same issues that 80 odd clubs out of 129 in NSW are having, but we are trying to resolve this really important issue.

### **SLS NSW Constitution**

SLSNSW have been holding workshops to once again amend the state constitution as some branch presidents were not happy with the one that was adopted last year. They have had one workshop and are planning another in Sydney which I fail to see will resolve any real issues and waist 2 days of my life, so I once again will not be attending.

I feel that the opportunity to put forward changes to the constitution should have been advertised to the whole membership by asking for submissions to the Constitution Review committee who would then review and report back to the members and clubs of any proposed changes, giving them the opportunity to express to their Branch President the members/ club's opinion on items to be voted on at an EGM or AGM.

### **Child Safe Training**

This important training program will be released on the eLearning platform very soon for anyone working with children in our organisation to complete.

This is not the same as your WWC check and will need to be completed when it's released.

### **Newcastle Permanent Sponsorship**

Tony and I met with Kirsten and Clair from Newcastle Permanent on Tuesday 22<sup>nd</sup> March in our first ever face to face meeting.

We conferred to them how happy we were with the partnership and they conferred to us how happy the board of Newcastle Permanent were with our branch and Surf Lifesaving along the whole north coast.

We have received just last week our agreed leverage items for the clubs from Newcastle Permanent being: café umbrellas, marquis tents, A frame beach conditions signs for each club. They will be ordering straw hats shortly for the coming season and

we are in the process of ordering the nippers pink rashies for next season which will have Newcastle Perm Logo on the front and your clubs can put other sponsors logo's on the back or sides etc. Newcastle Perm will be paying half of this cost and LNC Branch the other half with no cost to clubs.

This partnership with Newcastle Perm. Has been fantastic for our branch for the last 15 years and just keeps getting better.

### **Events Coming Up**

- Rock to Rock Ocean Swim – 17 April 2022
- Club to Club Ocean Swim – 11 April 2022
- LNC Branch Awards of Excellence – 25 June 2022 6.00pm for 6.30pm
- LNC Branch AGM – 26 July 2022 via Zoom starting at 7.30pm

### **JLOTY and YOMS**

Hoping our JLOTY and YOMS participants enjoy their time in Sydney and the interaction with other keen young lifesavers from all over NSW.

In conclusion, it is not long until the season ends but we have Easter holidays to get through first so make sure you have enough numbers on patrol as it could be a busy 2 weeks.

Thanks to all our members that give so much of their time to do all the jobs that have to happen around our clubs.

### **Resolution 38-2021/22**

Moved: Brian Wilcox.

Seconded: Lorraine Morgan

That the Presidents Report as delivered be accepted.

**Carried**

**Brian Wilcox**  
**President**

#### ❖ Administration Officer

**Nil**

#### ❖ Finance Reports

Reports as listed;

1. Cash Flow - Budget vs Actual August 2021 March 2022
2. Bank Statement – Club Cheque Account August 2021 March 2022
3. Bank Reconciliation Report – Club Cheque Account August 2021 March 2022
4. Bank Statement – Cash Management Account August 2021 March 2022
5. Bank Reconciliation Report – Cash Management Account August 2021 March 2022
6. Bank Statement – Term Deposit Account August 2021 March 2022
7. Bank Reconciliation Report – Term Deposit Account August 2021 March 2022
8. Profit & Loss Statement – 01 August 2021 to 31 March 2021

# Surf Life Saving Lower North Coast Branch Financial Statements August 2021- 2022

<b>INCOME</b>	<b>Dec</b>	<b>Dec</b>	<b>Jan</b>	<b>Jan</b>	<b>Feb</b>	<b>Feb</b>	<b>March</b>	<b>March</b>
	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
Affiliation Fees								
Branch Allocations					\$550.00			
Capitation Fees	\$4,992.38		\$220.00				\$1,527.00	
Donations					\$11,040.00			
Grants/Fund Raising								
Insurance Refunds		\$4,452.54				\$6,100.00		
Interest Received		\$10.96		\$10.67		\$9.92		\$10.86
Bank Transfers	\$24.06				\$23.24		\$18.98	
Sponsorship			\$24.06					
GST								
<b>TOTAL</b>	<b>\$5,016.44</b>	<b>\$4,463.50</b>	<b>\$244.06</b>	<b>\$10.67</b>	<b>\$11,613.24</b>	<b>\$6,109.92</b>	<b>\$1,545.98</b>	<b>\$10.86</b>
Auditor's Remuneration								
Bank Fees								
Bank Transfers								
Carnival Expenses								
Computer Expenses		\$1,599.00		\$323.68	\$379.50			
Development Camp		\$285.00					\$222.39	
Grants/Fund Raising								
DHL Funding				\$8,139.40				
Insurance								
Inter Branch Team							\$503.02	
Jet Ski Expenses	\$2,014.00						\$3,130.45	
Motor Vehicle Expenses	\$308.33		\$1,202.24		\$344.61		\$52.47	
Officials & Meeting Expenses	\$1,006.16	\$350.40					\$639.62	
Presentation & Award Dinners	\$1,860.92		\$105.12		\$120.00		\$1,246.00	
Printing, Stationery & Postage								
Rent	\$709.50						\$1,153.07	
Repairs & Maintenance		\$1,175.90	\$237.18					\$247.00
Telephone								
Training tools, Competition & Patrol Equipment	\$25.00	\$135.00	\$25.00		\$25.00	\$78.16	\$25.00	
Trophies & Prizes	\$105.74		\$1,029.64	\$158.88	\$1,821.00		\$1,399.36	
Uniforms								
Support Ops		\$846.75						\$347.00
GST						\$2,013.00		
<b>PROFIT</b>	\$6,029.65	\$4,392.05	\$2,599.18	\$8,621.96	\$2,690.11	\$2,091.16	\$8,371.38	\$594.00
Open Balance	-\$1,013.21	-\$5,928.55	-\$2,355.12	-\$8,611.29	\$8,923.13	\$4,018.76	-\$6,825.40	-\$583.14
Balance CWFD	\$3,486.11	\$48,007.00	\$2,472.90	\$42,078.45	\$117.78	\$33,467.16	\$9,040.91	\$37,485.92
	\$2,472.90	\$42,078.45	\$117.78	\$33,467.16	\$9,040.91	\$37,485.92	\$2,215.51	\$36,902.78

# Surf Life Saving Lower North Coast Branch Financial Statements August 2021 - 2022

	Aug	Aug	Sept	Sept	Oct	Oct	Nov	Nov
INCOME	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Affiliation Fees					\$330.00		\$110.00	
Branch Allocations	\$1,000.00		\$1,000.00				\$11,839.05	
Capitation Fees								
Donations								
Grants/Fund Raising								\$6,941.26
Insurance Refunds								
Interest Received	\$52.72	\$12.71	\$51.84	\$11.22	\$36.88	\$390.16	\$22.82	\$10.47
Bank Transfers								
Sponsorship	\$29,500.00					\$24,000.00		\$25,000.00
GST								
<b>TOTAL</b>	<b>\$30,552.72</b>	<b>\$12.71</b>	<b>\$1,051.84</b>	<b>\$11.22</b>	<b>\$366.88</b>	<b>\$24,390.16</b>	<b>\$11,971.87</b>	<b>\$31,951.73</b>
Auditor's Remuneration								
Bank Fees								
Bank Transfers								
Carnival Expenses	\$140.00							
Computer Expenses					\$21.92			
Development Camp	\$231.00							
Grants/Fund Raising								
DHL Funding	\$11,194.96							
Insurance				\$518.10		\$2,275.90		
Inter Branch Team	\$658.00						\$2,632.00	
Jet Ski Expenses	\$1,119.79	\$1,831.18		\$299.54	\$188.26	\$72.70	\$134.00	
Motor Vehicle Expenses			\$25.81			\$74.18		
Officials & Meeting Expenses	\$2,013.58		\$39.90				\$1,850.57	
Presentation & Award Dinners								
Printing, Stationery & Postage		\$92.40		\$316.00		\$165.55	\$1,498.60	\$79.00
Rent								
Repairs & Maintenance		\$852.50				\$71.50		\$212.55
Telephone	\$20.00	\$50.00	\$25.00	\$25.00	\$50.81		\$25.00	
Training tools, Competition & Patrol Equipment			\$207.00		\$900.00		\$518.10	
Trophies & Prizes				\$145.00				
Uniforms	\$90.00				\$1,910.08		\$1,827.49	\$521.85
Support Ops								\$7,547.99
GST								
<b>5 Profit</b>	<b>\$15,467.33</b>	<b>\$2,826.08</b>	<b>\$297.71</b>	<b>\$1,303.64</b>	<b>\$3,071.07</b>	<b>\$2,659.83</b>	<b>\$8,485.76</b>	<b>\$8,361.39</b>
Open Balance	\$15,085.39	-\$2,835.18	\$754.13	-\$1,292.42	-\$2,704.19	\$21,730.33	\$3,486.11	\$23,590.34
Open Balance	\$6,952.80	\$22,047.27	\$22,038.19	\$3,978.75	\$22,792.32	\$2,686.33	\$0.00	\$24,416.66
Balance CWFD	\$22,038.19	\$3,978.75	\$22,792.32	\$2,686.33	\$20,088.13	\$24,416.66	\$3,486.11	\$48,007.00

**Bank Statement**  
**NPBS Club Cheque 982774207**  
**SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED**  
**From 1 August 2021 to 27 March 2022**

Date	Reference	Reconciled	Source	Amount	Balance
<b>1/08/2021</b>					<b>\$6,805.60</b>
20/08/2021	BPAY: 23796TELSTRA CORPO	Yes	Bank Feed	-\$50.00	\$6,755.60
20/08/2021	Invoice No 0056:TFR Mathew Ca	Yes	Bank Feed	-\$398.80	\$6,356.80
20/08/2021	Invoice No 0058:TFR Mathew Ca	Yes	Bank Feed	-\$475.60	\$5,881.20
20/08/2021	Invoice No 0059:TFR Mathew Ca	Yes	Bank Feed	-\$320.75	\$5,560.45
26/08/2021	M Caves Inv 0062:TFR Mathew C	Yes	Bank Feed	-\$345.25	\$5,215.20
31/08/2021	Embroidery for AoE:TFR Coastw	Yes	Bank Feed	-\$92.40	\$5,122.80
31/08/2021	Jet ski repairs:TFR Mathew Cav	Yes	Bank Feed	-\$290.80	\$4,832.00
31/08/2021	Re-programme radio:TFR Karem	Yes	Bank Feed	-\$852.50	\$3,979.50
3/09/2021	Directors Levy:TFR Surf Life Sav	Yes	Bank Feed	-\$518.10	\$3,461.40
3/09/2021	Ink toner Printer:TFR Ink n Tone	Yes	Bank Feed	-\$316.00	\$3,145.40
6/09/2021	AoE SLS Jacket:TFR Surf Life Sa	Yes	Bank Feed	-\$145.95	\$2,999.45
21/09/2021	RWC Repairs:TFR Nathan de R	Yes	Bank Feed	-\$299.54	\$2,699.91
30/09/2021	BPAY: 23796TELSTRA CORPO	Yes	Bank Feed	-\$25.00	\$2,674.91
6/10/2021	RWC Fuel:TFR A & MBawden	Yes	Bank Feed	-\$72.70	\$2,602.21
6/10/2021	Radio Upgrade:TFR Karera Pty	Yes	Bank Feed	-\$71.50	\$2,530.71
21/10/2021	IB TRANSFER FROM 98277460	Yes	Bank Feed	\$5,000.00	\$7,530.71
27/10/2021	AoE Printing 2021:TFR Lorraine	Yes	Bank Feed	-\$165.55	\$7,365.16
27/10/2021	Hull Insurance:TFR Marsh	Yes	Bank Feed	-\$2,275.90	\$5,089.26
27/10/2021	Branch Fuel:TFR Suzanne Gerri	Yes	Bank Feed	-\$74.18	\$5,015.08
29/10/2021	NEWCASTLE PERMAN:002581	Yes	Bank Feed	\$24,000.00	\$29,015.08
3/11/2021	UAV Repairs:TFR Lindsay Ellis	Yes	Bank Feed	-\$212.55	\$28,802.53
3/11/2021	UAV Uniforms:TFR BW & JA Wil	Yes	Bank Feed	-\$521.85	\$28,280.68
22/11/2021	FRRR Refund:TFR Nathan de R	Yes	Bank Feed	-\$3,060.29	\$25,220.39
26/11/2021	SLS NSW:SLS LOWER NORTH	Yes	Bank Feed	\$6,941.26	\$32,161.65
29/11/2021	Printer Cartridges:TFR Ink n Tor	Yes	Bank Feed	-\$79.00	\$32,082.65
29/11/2021	FRRR Purchases:TFR Surf Life	Yes	Bank Feed	-\$4,487.70	\$27,594.95
30/11/2021	IB TRANSFER FROM 98277460	Yes	Bank Feed	\$25,000.00	\$52,594.95
15/12/2021	IB TRANSFER TO 539606508 F	Yes	Bank Feed	-\$6,000.00	\$46,594.95
15/12/2021	SLS NSW:SLS LOWER NORTH	Yes	Bank Feed	\$4,452.54	\$51,047.49
24/12/2021	CAD Software:TFR AJ & MA	Yes	Bank Feed	-\$285.00	\$50,762.49
24/12/2021	Directors Uniforms:TFR Coastw	Yes	Bank Feed	-\$331.10	\$50,431.39
6/01/2022	DHL&SLS NSW Grant:TFR Cap	Yes	Bank Feed	-\$1,627.68	\$48,803.71
6/01/2022	DHL& SLS NSW Grant:TFR	Yes	Bank Feed	-\$1,627.68	\$47,176.03
6/01/2022	DHL & SLS NSW Grant:TFR Pac	Yes	Bank Feed	-\$1,627.68	\$45,548.35
6/01/2022	DHL & SLS NSW Gant:TFR Blac	Yes	Bank Feed	-\$1,627.88	\$43,920.47
6/01/2022	Medical Supplies:TFR BOC Lim	Yes	Bank Feed	-\$158.88	\$43,761.59
21/01/2022	Uniform/Grant:TFR Crowdy Hea	Yes	Bank Feed	-\$1,627.68	\$42,133.91
21/01/2022	Radios B/Champs:TFR Wireles	Yes	Bank Feed	-\$323.68	\$41,810.23
9/02/2022	SLS NSW:SLS LOWER NORTH	Yes	Bank Feed	\$6,100.00	\$47,910.23
15/02/2022	Telstra	Yes	Bank Feed	-\$78.16	\$47,832.07
27/02/2022	Australian Taxation Office	Yes	Bank Feed	-\$2,013.00	\$45,819.07
26/03/2022	Inv 7101:TFR Coastwise Promo	Yes	Bank Feed	-\$347.60	\$45,471.47
26/03/2022	BPAY: 351247MCC DEBTORS	Yes	Bank Feed	-\$247.00	\$45,224.47
					<b>\$45,224.47</b>

<b>Bank Reconciliation Summary</b>			
<b>NPBS Club Cheque 982774207</b>			
<b>SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED</b>			
<b>As at 27 March 2022</b>			
<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
<b>27/03/2022</b>	<b>Balance in Xero</b>		<b>\$45,224.47</b>
<b>27/03/2022</b>	<b>Statement Balance</b>		<b>\$45,224.47</b>

<b>Bank Statement</b>					
<b>NPB Cash Mgt 982774602</b>					
<b>SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED</b>					
<b>From 1 August 2021 to 27 March 2022</b>					
<b>Date</b>	<b>Reference</b>	<b>Reconciled</b>	<b>Source</b>	<b>Amount</b>	<b>Balance</b>
<b>1/08/2021</b>					<b>\$17,990.74</b>
31/08/2021	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.76	\$17,991.50
30/09/2021	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.74	\$17,992.24
1/10/2021	Correction	Yes	User	\$2.22	\$17,994.46
21/10/2021	IB TRANSFER TO 982774207	Yes	Bank Feed	-\$5,000.00	\$12,994.46
25/10/2021	FRRR:VES01 2021	Yes	Bank Feed	\$25,000.00	\$37,994.46
31/10/2021	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.72	\$37,995.18
4/11/2021	ATO:ATO72715383514I001	Yes	Bank Feed	\$999.00	\$38,994.18
30/11/2021	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.31	\$38,994.49
30/11/2021	IB TRANSFER TO 982774207	Yes	Bank Feed	-\$25,000.00	\$13,994.49
31/12/2021	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.12	\$13,994.61
31/01/2022	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.12	\$13,994.73
28/02/2022	INT-CREDIT THIS ACCOUNT	Yes	Bank Feed	\$0.11	\$13,994.84
					<b>\$13,994.84</b>

<b>Bank Reconciliation Summary</b>			
<b>NPB Cash Mgt 982774602</b>			
<b>SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED</b>			
<b>As at 27 March 2022</b>			
<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
<b>27/03/2022</b>	<b>Balance in Xero</b>		<b>\$13,994.84</b>
<b>27/03/2022</b>	<b>Statement Balance</b>		<b>\$13,994.84</b>

<b>Bank Statement</b>					
<b>Newcastle Permanent Term Deposit</b>					
<b>SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED</b>					
<b>From 1 August 2021 to 27 March 2022</b>					
<b>Date</b>	<b>Reference</b>	<b>Reconciled</b>	<b>Source</b>	<b>Amount</b>	<b>Balance</b>
<b>1/08/2021</b>					<b>\$254,170.79</b>
24/10/2021	INT-CREDIT FROM73080090	Yes	Bank Feed	\$379.01	\$254,549.80
					<b>\$254,549.80</b>

<b>Bank Reconciliation Summary</b>			
<b>Newcastle Permanent Term Deposit</b>			
<b>SURF LIFE SAVING LOWER NORTH COAST BRANCH INCORPORATED</b>			
<b>As at 27 March 2022</b>			
<b>Date</b>	<b>Description</b>	<b>Reference</b>	<b>Amount</b>
27/03/2022	Balance in Xero		\$254,549.80
27/03/2022	Statement Balance		\$254,549.80

<b>Profit and Loss</b>	
SURF LIFE SAVING LOWER NORTH COAST BRANCH	
For the 8 months ended 31 March 2022	
<b>Account</b>	<b>Aug 2021-Mar 2022</b>
<b>Trading Income</b>	
Donations [41100]	1,141.75
Grants	6,310.24
Interest Received	384.11
Sale of patrol uniforms	4,047.76
Sponsorship	21,818.18
Support Operations Grants	25,000.00
<b>Total Trading Income</b>	<b>58,702.04</b>
<b>Cost of Sales</b>	
DHL Funding to Clubs	3,180.35
<b>Total Cost of Sales</b>	<b>3,180.35</b>
<b>Gross Profit</b>	<b>55,521.69</b>
<b>Operating Expenses</b>	
Branch Carnival Expenses	294.25
Computer Hardware [60720]	1,938.64
Duty officer equipment	15,853.00
Duty Officer phone	72.73
Freight [62310]	26.95
Insurance office bearers	471.00
IRB and jetski camps	67.44
Other equipment maintenance	775.00
Presidents Dinner [67250]	318.55
Printing Postage & Stationery	359.09
Purchase Uniforms & Clothing	701.00
Rent	224.55
RWC equipment	1,069.82
RWC Fuel and Oil	131.09
RWC registration & insurance	2,069.00
RWC repairs and maintenance	2,196.12
Support Operations equipment	7,645.95
Training tools	158.88
Trophies & Prizes	296.45
<b>Total Operating Expenses</b>	<b>34,669.51</b>
<b>Net Profit</b>	<b>20,852.18</b>



## Motor Vehicle Purchase

As per a previous resolution passed by the Board and later endorsed by the Branch Council a new Branch vehicle has been ordered through Miedecke Motor Group. The vehicle is a T60 Max Double Cab Pro AT Ute, painted in Blanc White with a Razorback Canopy with lift windows, and a tow pack and loom.

The total cost, inclusive of third-party insurance, stamp duty and registration;

- \$38, 782.00

The purchase order has been placed with the Miedecke Motor Group with delivery yet to be advised

### Resolution 39-2021/22

Moved: Nathan De Rooy

Seconded: Suzanne Gerrish

That the Finance Report as tabled be accepted.

**Carried**

### ❖ Director of Life Saving

- Duty Officers – need to advertise for 4 new DO's. Advertisement will be starting in few weeks. 2 will be put on by end of April with 2 next seasons. This brings the team to 12. Rostering options for next year will be discussed during off season.
- Heaps of background work being done during the last month regarding the weather events we have been experiencing. I've been doing this work to ensure there is minimal impact on clubs and Tony. Roughly 2-5hrs daily. Fingers crossed we won't be activated over the next little while, however, be rest assured that if we do, we are well equipped. Clubs, please note that if we end up working if your township/s your DoL or president will be notified at the earliest convenience for the forward commander. Thank you to those members who constantly step up to volunteer in these events.
- New Kenwood P25 radios have been delivered as part of the FRRR grant we received. These will be rolled out to DO's next season, beginning with experience members that have worked with GRN/PSN compatible radios.
- Patrols are progressing well across all clubs to my knowledge. Some clubs have been requesting updates for state visits to discuss LSA's etc, however, the branch is still not getting responses from state.
- Preseason meeting for a combined Lifesaving and Education meeting is set for early August. Moving from this, we are looking at holding an ALBERT visit using the Call Out program to upskill support ops and call out teams.
- RWC course is still going. Due to the workload associated with DoL position and President, it's hard to ensure consistent lessons occur. Apologies for this, however, once this cohort gets through their assessment, we will hopefully have other probationary trainers complete their trainer award.
- At the end of April, call out and support ops members will be invited to attend a Westpac Rescue presentation that is a part of the SMAR course. This is to upskill people's knowledge around working near aircraft.
- 4 Duty Officers have now completed their Level 1 incident controller course. Congrats to Richard, Jerrad, Brian, and Nathan. This is only the start of further training opportunities for our duty officers.
- Thanks to the LNC Board on approving the purchase of a new vehicle. This is to ensure, that our branch sustains our current responsibilities to the population of our district regardless of funding to state office and what they supply. Once the vehicle arrives and all equipped, Brian and Myself will provide an update of where

the vehicle is kept as we need to consult branch data in terms of 13Surf jobs and look at the needs based on the data. Additionally, it'll depend on what state does with the current Holden vehicle as this element is unknown.

- Members now have access to basic flood awareness training via their member portal. Any member qualified in IRB is encouraged to complete the course as this is a requirement to attend any flood situation from now and into the future.

#### **Resolution 40-2021/22**

Moved: Nathan De Rooy

Seconded: Lorraine Morgan

That the Director of Life Saving Report as tabled be accepted.

**Carried**

**Nathan de Rooy**  
**Director of Life Saving**

#### ❖ Director Youth and Member Services

##### **Junior Lifesaver of the Year Award 2022.**

Interviews were held again at the Black Head SLSC early this year with Craig Fuller from the Newcastle Permanent, Alan Davis from Crowdy Head Surf Club and myself on the panel. The nominees interviewed extremely well, they also reflected deep knowledge in their interviews for their level of Under 14s.

The Nominees for 2022:

- Gemma Eady-Muxlow Crowdy: Head SLSC
- Finlay Elmer: Crowdy Head SLSC
- Sophia Lee: Forster SLSC
- Lucas Guiney: Cape Hawke SLSC

The presentation for The Junior Lifesaver of the Year 2022 was held in February at the Cape Hawke Surf Club.

**Male Junior Lifesaver of the Year:** Lucas Guiney, Cape Hawke SLSC

**Female Junior Lifesaver of the Year:** Gemma Eady-Muxlow, Crowdy Head SLSC

Both Lucas and Gemma will be attending the Junior Lifesaver of the Year Development Program from the 12th to 14th April 2022, with all of the NSW finalists being interviewed by a judging panel. The announcement of the NSW Junior Lifesaver of the Year will be held at the completion of the program around midday on the Thursday 14th April 2022. Parents are invited to the award ceremony via livestream from the SLSNSW FACEBOOK PAGE. More information will be shared closer to the date.

Everyone from the Lower North Coast Surf Lifesaving Branch wishes them all the best for their interviews, we are all very proud of them and also hope they enjoy the experience, also, meet lots of friends and have fun.

##### **Youth Opportunity Makers Workshop (under 15 to 17 years).**

The Youth Opportunity Makers Workshop coincides with the JLOTY program in April and this year's successful applicants are Braydan Lee and Grace Romer, both from the Forster SLSC. All Juniors, from all of NSW who are 15 to 17 years are able to independently apply to attend the YOMS Development Camp with their respective applications going straight to SLSNSW who select the applicants who will attend the Development Camp.

Everyone from The Lower North Coast SLS Branch wishes them well, hoping they will have a great time attending the camp, make new friends, have fun and enjoy the experience.

### **NIPPERS: Lower North Coast Junior Development Programs 2022**

As the Nipper Season for all the LNC Clubs is coming to an end. I would like to thank all the JAC's and their executive teams, Water Safety Personnel, Parents and all the helpers involved in all the hard work that went into organising all of our six clubs Nipper programs, etc, and only having half the time to complete the requirements for the nipper Program due to all the COVID outbreaks and restrictions it was a massive effort. Well done everyone.

### **The Country Championships**

A big well done to all our Nippers who competed at the NSW Country Championships at Cape Hawke Surf Club, Congratulations on many of our junior competitors. Well done.

### **NSW Championships**

- To all our Nippers who competed at The NSW Surf Lifesaving Championships, especially to Tully Kippax who won gold in the Under 9 Board Race
- the Under 12 Board Relay Team. Bronte Kippax, Ella and Ashleigh Pegrum won Silver. These are outstanding achievements and we congratulate these Nippers from Black Head SLSC.

### **Resolution 41-2021/22**

Moved: Lorraine Morgan

Seconded: Suzanne Gerrish

That the Director of Youth and Member Services Report as tabled be accepted. **Carried**

**Lorraine Morgan**

**Director Youth & Member Services**

❖ Director of Surf Sports

#### **LNC Branch Carnival**

- Numbers were surprising, good this year, didn't have time to finish all events due to lack of beach early and shortage of officials & water safety.
- Had a debrief with clubs to try and fix short falls. Minutes from zoom meeting address some of the problems (see attached minutes as part of report).
- As per minutes Roger Duggan has offered to help sort out branch gear while Rob is laid up.
- Once completed, Roger and I, will email Tony with list of our recommendation's
- Brian, could you get shed keys off Rob for Roger to use while Rob is laid up

#### **NSW SLS State Championships Results**

- Aged titles Black Head medaled
- Tully Kippax 1<sup>st</sup> place under 9 board-race
- Bronte Kippax, Ella & Ashleigh 2<sup>nd</sup> place under 12 board-relay
- Unfortunately, under 15, 17, 19, open & masters were cancelled due to weather conditions & virus

<b>LNC Surf Sports Meeting Minutes</b>		
<b>Attendees</b>	Terry AAldridge (DoSS LNC); Kellie Connolly (OLLNC/BH); Jerrad Allen (PP); Duane Whitmill (F); Adam Eady (Cr H); Noelene Eady (Cr H); Muxlow (Cr H); Jeff Horn (CH)	<b>Date:</b> <b>16<sup>th</sup> Feb 2022</b>
<b>Apologies</b>	Tony Summers, (Admin) Kevin Boag (BH;)	Venue: ZOOM
<b>Minutes from Previous Minutes</b>	<ul style="list-style-type: none"> <li>• Minutes accepted and adopted</li> </ul>	Kellie & Jeff
<b>LNC Carnival dates 2021/2022</b>	<p><b>OCTOBER 2022</b></p> <ul style="list-style-type: none"> <li>• WOS –?</li> <li>• Fast 5 29<sup>th</sup> Water October Black Head</li> </ul> <p><b>NOVEMBER 2022</b></p> <ul style="list-style-type: none"> <li>• Fast 5 Beach</li> <li>• Fast 5 Water November Cape Hawke?</li> <li>• LNC Branch Championships 27<sup>th</sup> November</li> <li>• Aged, Open &amp; Masters T.O.B. to be confirmed</li> </ul> <p><b>DECEMBER 2022</b></p> <ul style="list-style-type: none"> <li>• Interbranch Champs:</li> </ul> <p><b>JANUARY 2023</b></p> <ul style="list-style-type: none"> <li>• Fast 5 Water January 7<sup>th</sup> Black Head</li> <li>• Country Champs: 27<sup>TH</sup> 28<sup>TH</sup> and 29<sup>TH</sup> January 2023 Venue Cape Hawke</li> </ul> <p><b>FEBRUARY</b></p> <ul style="list-style-type: none"> <li>• Battle of Boats: PP???</li> <li>• Club to Club Ocean Swim? April Cape Hawke to Forster</li> <li>• Rock to Rock Ocean Swim Easter Sunday 9<sup>th</sup> April 2023 Pacific Palms)</li> </ul>	.All

<b>Officials Liaison Kellie Officials Course</b>	<ul style="list-style-type: none"> <li>• Kellie has notified club the official that need to re accredit this season</li> <li>• New officials will need to complete some face-to-face theory and how to use Surf Sports app as well as online course as part of LNC officials' course</li> <li>• New and existing LNC officials to receive Shirt (if needed) bum bag, sunscreen, Sanitiser, Water Bottle, &amp; Hat</li> <li>• Referee Appointments</li> <li>• WOS</li> <li>• Fast 5s Black Head Kevin Boag</li> <li>• Cape Hawke Jeff Horn</li> <li>• LNC Branch Champs Kellie Connolly</li> </ul>	Jerrad/ Duane
<b>Branch Team Manager and Coaches</b>	<ul style="list-style-type: none"> <li>• Each club to advise interested participants to Kevin. Level 1 Coaches – each club to ask for interested participants.</li> <li>• Details soon</li> </ul>	
<b>Meeting Discussion</b>	<ul style="list-style-type: none"> <li>• Discussion at meeting as per agenda items</li> <li>• Carnival stays as a one-day event current competition format</li> <li>• Official ratio will need to be 1 in 5 with one-day event</li> <li>• Branch Championships be held late November 2022</li> <li>• Carnival entry fees this is up to branch executive to set</li> <li>• Was agreed that the late entry fee be brought back</li> <li>• Rest of discussion re the smoother running championships will be addressed in re draft of carnival agreement.</li> <li>• Recommendation to update some branch gear will be covered. By see gear report</li> </ul>	All
<b>Gear Report</b>	<ul style="list-style-type: none"> <li>• Rodger Duggan has offered to help tidy up gear shed While Rob is out of action</li> </ul>	All
<b>General Business</b>	Nil	
<b>Next Meeting</b>	TBA	

### Resolution 42-2021/22

Moved: Suzanne Gerrish

Seconded: Nathan De Rooy

That the Director of Surf Sports Report as tabled be accepted.

**Carried**

**Terry Aldridge**

**Director of Surf Sports**

❖ Director of Education

Branch Education has conducted more training in PFA and ART – the updated versions and again, a great success delivered at Taree Old Bar SLSC and Cape Hawke SLSC

### **Education Training Equipment**

State Gear and Equipment has been supplied to Branch as was requested by clubs late last year in a survey of education training needs.

This consisted of Tourniquets – Epi Pen trainers – Placebo inhalers – AED Trainers

I have handed some items out (as they came to me in dribs and drabs) and still await the AED trainers – Once all in, I will distribute out to clubs.

### **Silver Medallion Aquatic Rescue (SMAR's)**

We have planned the next SMAR's course to be run out from Cape Hawke SLSC and surrounding areas of National Park and rock faces.

Ross and I went out on a fact-finding IRB cruise with Nathan and found some great locations.

The course will consist of no more than 14 participants and at least 4 trainers and content experts.

My aim is to invite trainers to proceed to becoming probationary SMARs trainers, as we only have 4 x SMARs facilitators here on the LNC – Stuart Small, Jim Wills, Ross and myself.

On previous courses down the Central Coast, Ross and I have asked Kris Larkin, Westpac Aircrew pilot and trainer conduct a 2 to 3-hour clinic for a great insight into the operation and how Helicopter and SLS fit together.

Kris will be presenting Saturday morning commencing at 8am and we would like to have this clinic open to all DoE's – Club Presidents and Patrol Captains that would like to attend this extremely informative session.

Dates are as follows:

1. Friday 22<sup>nd</sup> April - Evening
2. Saturday 23<sup>rd</sup> April – ALL DAY
3. Sunday 24<sup>th</sup> April – ALL DAY

The SMARs is as follows:

1. Friday Night 6 pm to 930 pm to cover most paperwork requirements and start on the theory
2. Full Weekend 2-day program:
  - a. Saturday 8 am to end of day (approx. 4 pm)
  - b. Sunday 8 am to end of day (approx. 3 pm)
3. 4 x Trainers and Facilitators keeping the student to trainer ratio to a minimum
4. Rescue / Searches in both shallow – deep swimming and jet ski scenarios

### **DoE and DoLS Conference – Port Macquarie**

Nathan and I attended a combined conference in Port Macquarie on 18<sup>th</sup> and 19<sup>th</sup> Feb to discuss many items where the two portfolios combine. When the minutes are released, I will let you know what may be changed or amended in the SOPS etc.

### **Website**

When possible, I would like to work with Tony on adding Education to the LNC website for all trainers and members to access paperwork and information

## Laptop

I would like to say thank you for the new Education laptop which has brought me into the 21<sup>st</sup> century

### Resolution 43-2021/22

Moved: Suzanne Gerrish

Seconded: Lorraine Morgan

That the Director of Education Report as tabled be accepted.

**Carried**

**Suzanne Gerrish**

**Director of Education**

### ❖ General Business

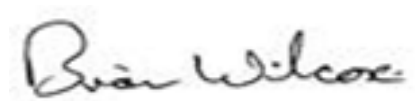
**TBA**

### ❖ Next Meeting

Tuesday May 3 2022 starting at 6.00pm at Cape Hawke Surf Life Saving Club.

### ❖ Close

There being no further business the meeting was declared closed at 7.55pm



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**Brian Wilcox - Chairperson**